



## Organic Input Material Product Application – WSDA Organic Program

**Business Name:** \_\_\_\_\_ **Reg No:** \_\_\_\_\_

Complete this application for each input material you intend to represent as registered for use in organic production by the WSDA Organic Program.

To meet your registration needs, submit your complete application at least 3 ½ months before you wish to market your product as a registered organic input material. Contact our office to inquire if expedited services are available.

The forms linked within this application are available online at: <https://agr.wa.gov/Organic>. Contact our office if you would like us to send you hard copies of any of the forms

### Product Information

1. Product name: \_\_\_\_\_  
*Your product name should match how the product will be represented to customers*

2. Product type (Check only one):

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Fertilizer*           | <input type="checkbox"/> Soil Amendment           | <input type="checkbox"/> Crop Production Aid |
| <input type="checkbox"/> Pesticide*            | <input type="checkbox"/> Adjuvant*                | <input type="checkbox"/> Processing Aid      |
| <input type="checkbox"/> Post-harvest Material | <input type="checkbox"/> Livestock Production Aid |  |

*\* Fertilizer, pesticide, and adjuvant products must be separately registered with WSDA Pesticide Management Division prior to achieving organic registration.*

WSDA Pesticide Registration contact: <https://agr.wa.gov/departments/pesticides-and-fertilizers/pesticides/product-registration> or (360) 902-2025  
WSDA Fertilizer Registration contact: <https://agr.wa.gov/departments/pesticides-and-fertilizers/fertilizers/product-registration> or (360) 902-2025

2a. Is the product currently registered with either WSDA Pesticide Management Division?

- ☐ N/A, this product type does not require registration  
☐ Yes, Product registration number: \_\_\_\_\_  
☐ No, the product is still pending registration

3. Complete an [Input Material Formulation Form](#). An alternate format may be provided in lieu of the linked forms, provided they include all of the requested information. (e.g. EPA Form 8570-4 for EPA registered pesticides)

4. Are there alternate formulations for the product?

- ☐ Yes, complete a separate [Input Material Formulation Form](#) for each alternate formulation  
☐ No

5. Submit a detailed description of the product manufacturing process.

6. Submit a draft of each label that will be used with this product. A bill of lading or invoice may be submitted if the product is marketed in bulk without a label.

7. Is the product a liquid fertilizer product with nitrogen, phosphorus, or potassium claims?

- ☐ Yes, submit a lab analysis showing total nitrogen, phosphorus (P<sub>2</sub>O<sub>5</sub>), and Potassium (K<sub>2</sub>O)  
☐ No

*WSDA Organic Program does not register high nitrogen (>3.0%) **liquid** fertilizers*

8. Is the product a soil amendment?

- ☐ Yes, submit a heavy metal analysis showing arsenic, cadmium, cobalt, lead, mercury, molybdenum, nickel, selenium, and zinc  
☐ No



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9. Does the product contain compost made with feedstocks of animal origin?  
☐ Yes, submit a compost log showing times, temperatures, and turning of the compost  
☐ No
10. Does the product contain heat processed manure?  
☐ Yes, submit a pathogen analysis with minimum detection levels (1000 MPN/g for fecal coliform and 3 MPN/4g for Salmonella). *Your manufacturing process must describe the time and temperature of the heat treatment process.*  
☐ No
11. Does the product contain an acid stabilized fish product?  
☐ Yes, submit a pH analysis of a sample of the stabilized fish product taken after the acid and prior to the addition of other ingredients  
☐ No
12. Does the product contain humic acid products extracted with a synthetic alkaline substance containing plant nutrients? (e.g. potassium hydroxide)  
☐ Yes, submit a humic/fulvic acid analysis and a nutrient analysis for the nutrient present in your extractant  
☐ No
13. Does the product contain microbes or ingredients produced from microbes?  
☐ Yes, submit a [Non-Organic Ingredient Affidavit](#) for each such ingredient. *An alternate format may be submitted instead, provided it contains all the requested information.*  
☐ No

### Manufacturer information

14. List each manufacturer, facility, or location used to produce this product.

Manufacturer or facility name	Input Manufacturing Facility Information form already submitted	Inspection Authorization Form already submitted
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

- 14a. Submit an [Organic Input Manufacturing Facility Information form](#) for each facility or location that will be used to produce a registered organic input material. *This form must be completed by an authorized representative of the manufacturing company.*

☐ N/A, Organic Input Manufacturing Facility Information forms have already been submitted for all manufacturers, facilities, or locations.

- 14b. Will the product be manufactured by any companies other than the registrant?

☐ Yes, Submit an [Inspection Authorization Form](#) for each manufacturer other than the registrant. *This form must be completed by an authorized representative of the manufacturing company. You do not need to re-submit an inspection authorization form if one has already been submitted for another product.*



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### Ingredient Information

15. Submit a proof of purchase for each ingredient used in the manufacture of the product. *If you have not yet purchased the ingredient, you may submit other written documentation showing your ability to obtain each ingredient. This requirement is waived for ingredients produced by the manufacturer or for EPA registered pesticides when a CSF (EPA form 8570-4) is submitted.*
16. Submit a detailed manufacturing process for each non-synthetic (natural) ingredient used in the manufacture of the product. *This requirement is waived for WSDA registered Organic Input Materials.*
17. Submit a Safety Data Sheet or other technical documentation that clarifies the complete composition of ingredient, for each synthetic ingredient used in the manufacture of the product. *This requirement is waived for WSDA registered Organic Input Materials.*

### New Application Fee

In order to apply for organic registration, you must submit both a complete application **and** the appropriate payment for your new application fee.

You are encouraged to submit your application packet and forms by email to: [organicmaterials@agr.wa.gov](mailto:organicmaterials@agr.wa.gov); **however your fee form and check must be sent hardcopy to:**

Washington State Dept. of Agriculture  
Attn: Organic Program  
PO Box 42591 (US mail)  
1111 Washington St SE (Private courier)  
Olympia, WA 98504-2560

18. Complete a [New Product Application Fee](#) form. Your fee form **must** be included with your payment and submitted hardcopy. *Multiple new products may be included on a single fee form.*
19. How will you be submitting your application packet and fee form/payment?  
☐ I am sending my application forms and fee form/payment together hard copy  
☐ I am sending both my application forms and fee form/payment hard copy, but under separate cover  
☐ I am sending my application forms by email and my fee form/payment through the mail  
  - 19a. If submitted separately, when was the fee form/payment sent: \_\_\_\_\_
  - 19b. If submitted separately, what was the check number: \_\_\_\_\_